



IAAI CERTIFICATIONS PROCESS - MAY 2025

START at the IAAI Website - firearson.com - Credentials Tab

NEW

CFI Certified Fire Investigator

Pay in store for
NEW or Renewal
application

Receive 2 emails.
1. Receipt
2. Link to Jotform

Complete JotForm
Application.
*(Create free JF acct
to save progress)*

NEW:
Await
approval
email to test

**Approved
to Test:**
Schedule online or
in person

Pass:
Await email. Certificate,
patch & sticker mailed.
Fail? May retest in 30 days.

RENEWAL:
Approved: Await email with certificate & letter.

FIT Fire Investigation Technician

Pay in store for
NEW or Renewal
application

Receive 2 emails.
1. Receipt
2. Link to Jotform

Complete JotForm
Application.
*(Create free JF acct
to save progress)*

NEW:
Await
approval
to take test in
CFI Trainer.net

**Approved
to Test:**
2 attempts to pass
in CFITrainer.net

Pass:
Await email. Certificate,
patch & sticker mailed.
*Failed Twice?
May reapply in 6 months.*

RENEWAL:
Approved: Await email with certificate & letter.

ECT Evidence Collection Technician

NEW:
Register for ECT
Practicum Class.

NFA or Recert:
Pay in store for
Application

Receive 2 emails.
1. Receipt
2. Link to Jotform

Complete JotForm
Application.
*(Create free JF acct
to save progress)*

NEW:
Await email that you are
approved to Take Class.

Pass Class:
Await email. Certificate, patch &
sticker mailed.
Failed? May retake within 6 months.

NFA or RENEWAL:
Approved: Await email with certificate & letter.

CI Certified Instructor

Pay in store for
NEW or Renewal
application

Receive 2 emails.
1. Receipt
2. Link to Jotform

Complete JotForm
Application.
*(Create free JF acct
to save progress)*

NEW:
Await
approval
to take test in
CFI Trainer.net

**Approved
to Test:**
2 attempts to pass
in CFITrainer.net

Pass:
Await email. Certificate,
patch & sticker mailed.
*Failed Twice?
May reapply in 6 months.*

RENEWAL:
Approved: Await email with certificate & letter.

Motor Vehicle Endorsement (Must already hold CFI or FIT certification)

Pay in store for
NEW or Renewal
CFI (V) or FIT (V)
application

Receive 2 emails.
1. Receipt
2. Link to Jotform

Complete JotForm
Application.
*(Create free JF acct
to save progress)*

NEW:
Await approval
and activation
of Knowledge 1:
Motor Vehicle

Approved:
Complete
Knowledge 1:
Motor Vehicle
CFITrainer.net

Pass:
Await email.
Certificate, patch &
sticker mailed.

RENEWAL:
Approved: Await email with certificate & letter.